

FREE SCHOOL MEALS APPLICATION FORM

Please complete the information requested below and return the form to your child's school with proof of your qualifying benefit.

Surname of Parent/Guardian		Mr/Mrs/Miss/Ms
Forename of Parent/Guardian		
Address		
Postcode:	Telephone Number:	

National Insurance Number:

Childs Legal Surname	Forename	Date of Birth	Relationship	School	If nursery please tick if part-time

Evidence – Tick box

I receive and have attached proof of my:

Income Support

Dated within last 8 weeks

Child Tax Credit Only

Most recent TC602

Income Based Jobseekers

Dated within last 8 weeks

Guarantee element of Pension Credit

Most recent M1000 Award Notice

YOUNG PERSONS TRAVEL PASS (Secondary age pupils only)

If your child qualifies for free school meals, is of secondary school age and uses the bus to travel to school, then you can also apply for a Concessionary Young Persons Travel Pass. The pass will entitle the pupil to travel to and from school for a maximum fare of 60p per single journey. If you wish to apply for a YPTP please tick the box below. The pass will be returned to your child's school and you will need to supply a photograph when collecting the pass. The pass will be renewed each time you renew your application for free school meals.

I wish to apply for a YPTP for my child []

Declaration:

- I declare that the information given on this form is correct.
 - I authorise Plymouth City Council to check the details of my benefit claim with any relevant body.
 - I undertake to inform the school immediately if my circumstances change.
 - I have read and understood the statement given below and agree that the information I give can be shared.
- The Information you provide is held on a computer database register in accordance with the Data Protection Act 1998. Information is shared between Plymouth City Council, place of education and any relevant body for the administration and distribution of free meals and concessionary bus fares. We may also share the information with any other public sector bodies and government agencies that administer public funds under statutory requirements for the purpose of prevention and detection of fraud and crime.

Signed:

Dated:

SCHOOL STAMP

Signed:
Date:

For Office Use Only
Evidence Checked by:

Entitled to: